p

|  |
| --- |
| **CONTENTS**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

|  |  |
| --- | --- |
| BUILD-UP AND PULL-OUT DETAILS  EXHIBITION CONTACT DETAILS | **2** |
| RULES & REGULATIONS | **3** |
| DEADLINE CHECK LIST FOR COMPLETION OF FORMS | **4** |
| USEFUL SERVICES | **5** |
| SUGGESTED ACCOMMODATION | **6/7/8** |
| EXHIBITOR LISTINGS [**FORM**](http://www.irishmotorbikeshow.com/exhibitors-listings-form/) **\*\*** | **9** |
| PRODUCT INDEX [**FORM**](http://www.irishmotorbikeshow.com/product-index-form/) **\*\*** | **10** |
| PERSONALISED EXHIBITOR PASSES [**FORM**](http://www.irishmotorbikeshow.com/exhibitor-passes-form/) \*\* | **11** |
| SAFETY REQUIREMENTS **(petrol removal services)** | **12** |
| FOOD & BEVERAGE APPLICATION **FORM** | **13/14** |
| SHELL SCHEME UPGRADE **FORM** | **15** |
| CONDITIONS FOR THE SUPPLY OF ELECTRICITY | **16** |
| ELECTRICAL ORDER **FORM** | **17** |
| ELECTRICAL GRID PLAN | **18** |
| DROP BARS ORDER **FORM** | **19** |
| FORK LIFTING ORDER **FORM** | **20** |
| FURNITURE ORDER - W Display **FORM** | **21** |
| FURNITURE ORDER – Higgins Furniture Hire **FORM** | **22** |
| FURNITURE ORDER – Hire All **FORM** | **23** |
| FURNITURE ORDER – National Event Hire **FORM** | **24** |
| STAND CLEANING ORDER **FORM** | **25** |
| TEMPORARY PHONE LINES/ INTERNET ORDER **FORM** | **26** |
| WATER CONNECTION ORDER **FORM** | **27** |
| VAT AND COMPLIANCE | **28** |
| **\*\* FORMS AVAILABLE ONLINE** |  |



**CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019**

Please read through this manual carefully, taking note of any deadlines and forms which must be completed.

Special attention should be given to the

RULES & REGULATIONS FOR EXHIBITING on Page 3

Please complete and return the relevant pages **IMMEDIATELY**

as per deadline on page 4

**SDL Exhibitions Ltd**

18 Main Street

Rathfarnham

Dublin 14

Tel: +353 (0)1 490 0600

Fax: +353 (0)1 490 8934

Email: [info@sdlexpo.com](mailto:info@sdlexpo.com)

Web: [www.sdlexpo.com](http://www.sdlexpo.com)

|  |  |
| --- | --- |
| **EXHIBITION DATES AND TIMES**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** | |
| Friday 1st March | 2.00pm - 8.00pm |
| Saturday 2nd March | 10.00am - 6.00pm |
| Sunday 3rd March | 10.30am - 6.00pm |
| **Stand Build-up Dates & Times** |  |
| Wednesday 27th February (Main Hall only) | 12.00am - 6.00pm |
| Thursday 28th February (All Areas) | 7.30am - 7.00pm |
| Friday 1st March (Stands ready for opening by 12:00) | 7.30am - 1.00pm |
| **Stand Dismantling Dates & Times** |  |
| Sunday 3rd March  (The Hall must be cleared on Sunday Night) | 6.00pm - 10.00pm |

|  |  |  |
| --- | --- | --- |
| **EXHIBITION CONTACT INFORMATION** | | |
| Organisers | SDL Exhibitions Ltd.  18 Main Street, Rathfarnham, Dublin 14 | Tel: +353 (0)1490 0600  Fax: +353 (0)1490 8934  E: [info@sdlexpo.com](mailto:info@sdlexpo.com) |
| Show Director | Ruth Lemass | T: +353 (0)1 405 5550  M: +353 (0)87 249 7716  E: [ruth@sdlexpo.com](mailto:ruth@sdlexpo.com)­­­ |
| Features & Marketing | Joeleen Ireland | T: +353 (0)1 405 5542  M: +353 (0) 87 4658506  E: [joeleen@sdlexpo.com](mailto:joeleen@sdlexpo.com) |
| AMD Competition Entries  ACE Café Classics | Ruta Pak | T: +353 (0)1 490 0600  E: [ruta@sdlexpo.com](mailto:ruta@sdlexpo.com) |
| Operations Manager  Safety Officer | Sean Lemass | T: +353 (0)1490 0600  M: +353 (0)87 2559744  E: [sean@sdlexpo.com](mailto:sean@sdlexpo.com) |
| Organisers Office | Karen Rutter | T: +353 (0)1 405 5541  M: +353 (0)87 7993969  E: [karen@sdlexpo.com](mailto:karen@sdlexpo.com) |
| Accounts | Kathryn Hickey | T: +353 (0)1 405 5557  E: [kathryn@sdlexpo.com](mailto:kathryn@sdlexpo.com) |
| Social Media Consultant | Ms Alex Ruhl | T: 0044 7909 330071  E: [alexandra.ruhl25@gmail.com](mailto:alexandra.ruhl25@gmail.com) |
| PR Consultant | Richard Burke | M: +353 (0) 86 8167822  E: [richard@thecontentpartnership.ie](mailto:richard@thecontentpartnership.ie) |
| Venue | RDS Main Hall  Ballsbridge, Dublin 4 | T: +353 (0)1 668 9878  F: +353 (0)1 2407 241  W: [www.rds.ie](http://www.rds.ie) |

|  |
| --- |
| **RULES AND REGULATIONS FOR EXHIBITING**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

1. All Stands must be finished to an acceptable standard. No unfinished walls or partitions should be visible. Stands may not be designed or erected in such a way as to disadvantage another exhibitor.
2. Your attention is drawn to “Conditions for the Supply of Electricity” outlined on page 16 of this manual.
3. Exhibitors not availing of the standfitting package are required to submit a copy of the plan for their stand at least three weeks before the commencement of stand build-up. Please advise your standfitting contractor of this requirement.
4. No signs, graphic panels, banners or other exhibits or display equipment may be fixed or attached to any part of the building. All displays must be free standing or attached to an adequate display system or structure.
5. Work on all stands must be completed not later than the evening before the exhibition opens. No work, erection, decoration or wiring may be undertaken on stands once the exhibition is open.
6. Only fire retardant materials may be used in the construction of exhibition stands. All timber, hardboard, plywood or similar material must be rendered flame retardant by an acceptable method of impregnation and must have certificates to prove this. Fireproof certificates are also required for all stand dressings such as drapes, furniture etc. Exhibitors are particularly reminded that foam or rubber back carpet is **NOT** permitted and the fire officer will only permit fire resistant carpet tiles and fire proofed carpet to be used in exhibitions. All carpets and carpet tiles used on exhibition stands must have a certificate to state that they conform to fireproof standards BS4790. GAS Bottles are **NOT** permitted in the hall.
7. Your attention is drawn to the performing rights charges imposed by IMRO on the playing of music or promotional videos with music sound tracks. See IMRO details towards the back of this manual.
8. Excessive noise or loudspeakers are not permitted where these cause interference with other stands.
9. Exhibitors are not permitted to hand out leaflets at the entrances or in the gangway spaces outside of their stand area, or to place leaflets on cars in the vicinity of the exhibition.
10. We regret that the use of the Public Address System is restricted to emergency use and necessary show announcements.
11. In the interest of security, fire doors may not be used by exhibitors once the exhibition is in operation.
12. Exhibitor passes should be worn at all times.
13. Exhibitors should familiarise themselves with the location of emergency exits and fire fighting equipment within the hall. Please read the emergency procedures material which will be included in your exhibitor’s kit, available from the organisers office during build-up. All security risks should be reported to the organisers office.
14. The exhibition Regulations and Conditions printed on the back of the Application for Space Form apply. Your attention is drawn to Paragraph Two of your Application for Space Form which requires that written permission from the organisers must be obtained before you sublet any part of your stand.
15. No food, beverage or confectionery may be sold from stands without the prior written agreement of the organisers and The RDS. A fee may be charged.
16. Children under the age of 16 years are not permitted within the complex during construction or dismantling of any event.
17. **All items for sale must be priced and charged in Euros including Irish VAT.**
18. All products for sale must be E.C. approved.
19. Exhibitors may not distribute any material which relates to the products or service supplied by another exhibitor. Exhibitors may not approach visitors in the gangways if this interferes with the rights or promotional efforts of another exhibitor.
20. Exhibitors may not attend seminars presented by other exhibitors.
21. Exhibitors agree that they will only promote products or services which they are legally entitled to promote and will make clear to visitors any challenges to their legal right to sell or promote their products of services.
22. Any accident, incident, injury, theft or other loss must be reported immediately to the manager in the organisers office
23. No helium balloons or other floating objects may be distributed to visitors without the consent of the organisers.
24. All exhibitors selling and/or advertising electrical and electronic equipment (EEE) undertake to comply with the Waste Management (**Waste Electrical and Electronic Equipment**) (WEEE) Regulations, SI 340 of 2005.

Note: Your stand maybe inspected for compliance with the **WEEE Regulations** by the relevant regulatory authority. Further information on your obligations may be found at www.epa.ie or by phoning Lo Call 1890 33 55 99

**Special Requirement for Bike Show:**

Petrol must be removed from all exhibits before they are brought into the hall. Once on display all batteries must be disconnected.

All bikes will be inspected by the organisers and a tag placed on all bikes that are compliant to facilitate easy inspection by the fire authorities who regularly inspect consumer shows at the RDS.

No motors, engines or power driven machinery may be operated at the event other than approved and schedule demonstrations and competitions.

**SDL Exhibitions Ltd**

**ALL BIKES MUST HAVE PETROL TANKS EMPTIED AND BATTERIES DISCONNECTED**

|  |
| --- |
| **DEADLINE CHECK LIST FOR RETURN FORMS**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Page No** | **Details** | **Deadline** | **Return To** |
| **9** | **EXHIBITOR LISTINGS & SHOW GUIDE**  **FORM**  also available online: [**CLICK HERE**](http://www.irishmotorbikeshow.com/exhibitors-listings-form/) | **1st February** | SDL Exhibitions  **MANDATORY FORM TO BE COMPLETED BY ALL EXHIBITORS** |
| **10** | **PRODUCT INDEX FORM**  also available online: [**CLICK HERE**](http://www.irishmotorbikeshow.com/product-index-form/) | **1st February** | SDL Exhibitions  **MANDATORY FORM TO BE COMPLETED BY ALL EXHIBITORS** |
| **11** | **PERSONALISED EXHIBITOR**  **PASSES FORM**  only available online: [**CLICK HERE**](http://www.irishmotorbikeshow.com/exhibitor-passes-form/) | **1st February** | SDL Exhibitions  **MANDATORY FORM TO BE COMPLETED BY ALL EXHIBITORS** |
| **12** | SAFETY REQUIREMENTS  **Petrol removal services** | 15th February | SDL Exhibitions |
| **13/14** | FOOD & BEVERAGE APPLICATION FORM **Mandatory for exhibitors that sell/sample any food, beverage or confectionary products** | 15th February | RDS |
| **16/17/18** | Electrical Orders/Electrical Grid Plan | 15th February | Kelowna Electrical |
| **19** | Drop Bars | 15th February | Actavo |
| **20** | Forklift order Form | 15th February | SDL Exhibitions |
| **21/22/23/24** | Furniture Order Forms |  |  |
| **25** | Stand Cleaning | 15th February | SDL Exhibitions |
| **26** | Temporary Telephone/Internet | 15th February | Ablecom |
| **27** | Water Connection | 15th February | Alex O’Neil |

**If you require any assistance completing these forms, please call Ruta or Karen on (01) 490 0600**

|  |
| --- |
| **USEFUL SERVICES**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Main Shell Scheme & Display and Furniture Contractor – Form on Page 21** | | | | |  | **Electrics - Form on Page 17** | | |
| **W Display**  12/13 Crumlin Business Centre,  Stanaway Drive, Crumlin, Dublin 12  Tel: +353 (0)1 456 1011  Mob: + 353 87 2885435  Email: [sbell@wdisplay.com](mailto:sbell@wdisplay.com)  Suzanne Bell | | | | |  | **Kelowna Electrical Ltd**  11 Springlawn Drive, Blanchardstown  Dublin 15  T: +353 (0)1 821 4618  M: +353 (0)87 2570731  E: [Kelowna@eircom.net](mailto:Kelowna@eircom.net)  Contact: Paul Brennan | | |
| **Display Contractors** | | | | |  | **Display Contractors** | | |
| **Haughton Exhibitions**  15 Knockmitten Lane  Western Ind Est, Dublin 12  T: +353 (0)1 450 5500  E: [info@haughtonexhibitions.ie](mailto:info@haughtonexhibitions.ie)  W: [www.haughtonexhibitions.ie](http://www.haughtonexhibitions.ie)  Contact: Conor Haughton | **Exhibit A Displays**  Curraheen, Tralee  Co Kerry  M: +353 (0)87 2562788  E: [info@exhibitadisplays.ie](mailto:info@exhibitadisplays.ie)  Contact: Alan Collins | | | |  | **3 Rock Eco**  7-8 Crog Avenue  Clondalkin Industrial Estate  Dublin 22  T: 457 0188  E: [info@3rockeco.ie](mailto:info@3rockeco.ie) | **Total Expo**  Whitestown Industrial Estate,Tallaght, Dublin 24  T: +353 (0)1 775 6919  E: [info@totalexpo.ie](mailto:info@totalexpo.ie)  Contact: Hugh Bagnall | |
| **Furniture Hire - Form on Pages 23/24** | | | | |  | **Furniture Hire - Form on Page 22** | | |
| **Hire All Services**  37/38 Spruce Avenue,  Stillorgan Ind Pk Dublin 8  T: +353 (0)1 295 3821  E: [info@hireall.ie](mailto:info@hireall.ie)  W: [www.hireall.ie](http://www.hireall.ie) | **National Event Hire**  Unit 14 City Link Bus Pk,  Forge Hill, Cork  T: +353 (0)1 450 9922  E: [Catherine@neh.ie](mailto:Catherine@neh.ie)  Contact: Catherine Larkin | | | |  | **Higgins Furniture Hire**  Duneany, Kildare Town  Co Kildare  T: +353 (0)45 526300  F: +353 (0)45 526400  E: [hire@higgins.ie](mailto:hire@higgins.ie) | | |
| **Water Connection - Form on Page 27** | | | | |  | **Broadband - Form on Page 26** | | |
| **A.N. ONeill Ltd**  48C Robinhood Ind Estate Dublin 22  T: +353 (0)1 276 7873  M: +353 (0)87 2572077  E: [anoeill@gmail.com](mailto:anoeill@gmail.com)  Contact: Alex O’Neill | |  | | |  | Ablecom  Tel:+353 (0)1 296 3738  Email: [sales@ablecom.ie](mailto:sales@ablecom.ie)  Website: [www.ablecom.ie](http://www.ablecom.ie) | |  |
| **Drop Bars - Form on Page 19** | | | | |  | **Catering** | | |
| **Actavo**  The Grange, Newcastle Road, Lucan, Co Dublin  Tel: +353(0)1 505 5888 / Fax: +353(0)1 505 5819  Contact: Máirtín Lane  Email: [Mairtin.Lane@actavo.com](mailto:Mairtin.Lane@actavo.com) | | |  | |  | **RDS Hospitality**  Dublin 4  T: +353 (0)1 260 2632  E: Email: maria@withtaste.ie  Contact: Maria Borha | | |
| Audio Visual Hire | | | | |  | **Printing** | | |
| **Magpie Audio Visual Ltd**  30 Blackpitts  Dublin 8  T: +353 (0)1 473 8400  E: info@magpieav.ie  Contact: Barry Redmond | | | | |  | **Master Photo**  4/6 Heytesbury Lane,  Ballsbridge, Dublin 4  T: + 353(0)1 668 5203  M: +353(0)85 8661922  E: [jmolloy@masterphoto.ie](mailto:jmolloy@masterphoto.ie)  Contact: John Molloy | | |
| **Graphic Outputs & Pop Up Signs** | | | |  |  | **Printing** | | |
| **Horizon Print Solutions**  U2A Phoenix Ind Est, Navan Rd, Dublin 15  T: + 353(0)1 868 1257  E:[akerrigan@horizonhouse.ie](mailto:akerrigan@horizonhouse.ie)  Contact: Alan Kerrigan | **Applied Signs & Display**  Old Airport Road,  Santry, Dublin 9.  Email: Alison Burns  Tel: 01-8163350  [Alison@AppliedSigns.ie](mailto:Alison@AppliedSigns.ie)  [www.appliedsigns.ie](http://www.appliedsigns.ie) | | | |  | **Sooner Than Later**  24 Kill Avenue  Dun Laoghaire  Co Dublin  Tel. (0)1 284 4777  E:[info@soonerthanlater.com](mailto:info@soonerthanlater.com) |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **SUGGESTED ACCOMMODATION** | | | |
| **Hotel** | **Contact Details** | **E-mail** | **Rooms** |
| **Clayton Hotel**  **Ballsbridge \*\*\*\***  **Show Partner**  Merrion Road Ballsbridge Dublin 4  (2 Min Walk) |  | T: +353 (0)1 668 1111  E: [reservations.ballsbridge@claytonhotels.com](mailto:reservations.ballsbridge@claytonhotels.com)  W: [www.claytonhotels.com](http://www.claytonhotels.com) | €125.00 Single Room Only €135 Twin Room Only Rates Subject to availability |
| **Sandymount Hotel \*\*\***  Herbert Road  Dublin 4  (5 Min Drive) |  | T: +353 (0)1 614 2000  E: [info@sandymounthotel.ie](mailto:info@sandymounthotel.ie)  W: [www.sandymounthotel.ie](http://www.sandymounthotel.ie) | €129 B&B / €125 Room Only per single per night  €139 B&B / €135 Room Only per twin/double per night |
| **The Schoolhouse \*\*\*\***  2/8 Northumberland Rd  Ballsbridge  Dublin 4  (5 Min Drive) |  | T: +353 (0)1 667 5014  E: [reservations@schoolhousehotel.com](mailto:reservations@schoolhousehotel.com)  W: [www.schoolhousehotel.com](http://www.schoolhousehotel.com) | €119 Double Room B&B Rates Subject to availability |
| **Ballsbridge Hotel \*\*\***  Pembroke Road  Dublin 4  (3 Min Drive) |  | T:+353 (0)1 637 9300  E: [Reservations@ballsbridgehotel.com](mailto:Reservations@ballsbridgehotel.com)  W: [www.ballsbridgehotel.com](http://www.ballsbridgehotel.com) | €155 Single B&B / €165 Double B&B Rates Subject to availability |
| **Clayton Hotel Leopardstown \*\*\***  (formerly Bewley's Hotel)  Central Park Leopardstown Dublin 18  (15 Min Drive) |  | T: +353 (0)1 293 5000  E: [reservations.leopardstown@claytonhotels.com](mailto:reservations.leopardstown@claytonhotels.com)  W: [www.claytonhotelleopardstown.com](http://www.claytonhotelleopardstown.com) | Double Occupancy From €118 Room Only - €146 B&B Rates Subject to availability |
| **Clayton Hotel**  **Cardiff Lane \*\*\*\***  Sir John Rogerson's Quay  Dublin 2  (15 Min Drive) |  | T: +353 (0)1 643 9500  [info.cardifflane@claytonhotels.com](mailto:info.cardifflane@claytonhotels.com)  [www.claytonhotelcardifflane.com](http://www.claytonhotelcardifflane.com) | Double Occupancy €215.00 B&B Rates Subject to availability |
| **Clayton Hotel Burlington Road**\*\*\*\*  Burlington Road Dublin 4  (5 Min Drive) |  | T: +353 (0)1 618 5600  E: [reservations.burlingtonroad@claytonhotels.com](mailto:reservations.burlingtonroad@claytonhotels.com)  [www.claytonhotelburlingtonroad.com](http://www.claytonhotelburlingtonroad.com) | Double Occupancy From €140 Room Only - €170 B&B Rates Subject to availability |
| **Grand Canal Hotel \*\*\*\***  Grand Canal Street Upper  Dublin 4  (5 Min Drive) |  | T: +353 (0)1 646 1000  E: [reservations@GrandCanalhotel.com](mailto:reservations@GrandCanalhotel.com)  W: [www.grandcanalhotel.ie](http://www.grandcanalhotel.ie) | €150 Double Room B&B  €129 Room Only  Rates Subject to availability |
| **Herbert Park Hotel \*\*\*\***  Herbert Road  Dublin 4  (2 Min Walk) |  | T: +353 (0)1 667 2200  E: [reservations@herbertparkhotel.ie](mailto:reservations@herbertparkhotel.ie)  W: [www.herbertparkhotel.ie](http://www.herbertparkhotel.ie) | B&B Single €175 B&B Double €190 Rates Subject to availability |
| **InterContinental \*\*\*\*\***  (Formerly 4 Seasons)  Simmonscourt Road  Ballsbridge Dublin 4  (2 Min Walk) |  | T: +353 (0)1 665 4000  E: [reservations@icdublin.com](mailto:reservations@icdublin.com)  W: [www.intercontinentaldublin.ie](http://www.intercontinentaldublin.ie) | Visit Website for best available rates |
| **Mespil Hotel \*\*\***  Mespil Road  Dublin 4  (5 Min Drive) |  | T: +353 (0)1 488 4600  E: [reservations@leehotels.com](mailto:reservations@leehotels.com)  W: [www.mespilhotel.com](http://www.mespilhotel.com) | Rooms from €164 Rates subject to availability |

|  |  |  |  |
| --- | --- | --- | --- |
| **SUGGESTED ACCOMMODATION** | | | |
| **Hotel** | **Contact Details** | **E-mail** | **Rooms** |
| **Roxford Lodge Hotel \*\*\***  46 Northumberland Road Ballsbridge Dublin 4  (5 Min Drive) |  | T: +353 (0)1668 8572  E: [reservations@roxfordlodge.ie](mailto:reservations@roxfordlodge.ie)  W: [www.roxfordlodge.ie](http://www.roxfordlodge.ie) | Double Room Only €288 Single Room Only €210 Rates Subject to availability |
| **The Spencer Hotel \*\*\*\***  The Spencer Excise Walk IFSC Dublin 1  (10 Min Drive) |  | T: +353 (0)1 433 8800  E: [reservations@thespencerhotel.com](mailto:reservations@thespencerhotel.com)  W: [www.thespencerhotel.com](http://www.thespencerhotel.com) | €214.00 Double Room B&B Rates Subject to availability |
| **Aberdeen Lodge**  53-55 Park Avenue Ballsbridge Dublin 4  (5 Min Drive) |  | T: +353 (0)1 283 8155  E: info@ aberdeen-lodge.com  W: [www.aberdeen-lodge.com](http://www.aberdeen-lodge.com) | €165 Double Room Rates Subject to availability |
| **Andorra B&B**  94 Merrion Road Ballsbridge  Dublin 4  (2 Min Drive) |  | T: +353 (0)1 668 9666  E: [andorrabb@gmail.com](mailto:andorrabb@gmail.com)  W: [www.andorrabb.com](http://www.andorrabb.com) | Double Occupancy From €54 per person sharing Single Occupancy From €75 Rates Subject to availability QUOTE SDL |
| **Butlers Townhouse**  44 Lansdowne Road  Ballsbridge Dublin 4  (5 Min Walk) |  | T: +353 (0)1 667 4022  M: +353 (0)879436179  E: [ana@butlers-townhouse.ie](mailto:ana@butlers-townhouse.ie)  Web: [www.butlers-townhouse.ie](http://www.butlers-townhouse.ie/) | €180.00 Double Room B&B Rates Subject to availability |
| **Donnybrook Hall B&B**  **6 Belmont Avenue**  **Donnybrook Dublin 4**  **(15 Min Drive)** |  | T: +353 (0)1  269 1633  E: [info@donnybrookhall.com](mailto:info@donnybrookhall.com)  W: [www.donnybrookhall.com](http://www.donnybrookhall.com) | €100.00 per Single Room B&B €150.00 per Double Room B&B Rates Subject to Availability |

|  |  |  |  |
| --- | --- | --- | --- |
| **SUGGESTED ACCOMMODATION** | | | |
| **Hotel** | **Contact Details** | **E-mail** | **Rooms** |
| **Pembroke Townhouse**  90 Pembroke Road  Ballsbridge Dublin 4  (3 Min Drive) |  | T: +353 (0)1 660 0277  E: [info@pembroketownhouse.ie](mailto:info@pembroketownhouse.ie)  W: [www.pembroketownhouse.ie](http://www.pembroketownhouse.ie) | €170.00 Double Room B&B  Rates Subject to Availability |
| **Premier Suites**  50-56 Merrion Road  Dublin 4  (2 Min Walk) |  | T: +353 (0)1 638 1124  T: +353 (0)1639 1114  M: +353(0)86 8387508  E: [pmulligan@premiersuites.eu](mailto:pmulligan@premiersuites.eu)  W: [www.premiersuites.eu](http://www.premiersuites.eu) | 10% Off Best Available Rate Quote RDS10 |
| **Waterloo Lodge**  **23 Waterloo Road**  **Ballsbridge Dublin 4**  **(5 Min. Drive)** |  | T: +353 (0)1  668 5380  E: [info@waterloolodge.com](mailto:info@waterloolodge.com)  W: [www.waterloolodge.com](http://www.waterloolodge.com) | €160.00 Double Room B&B  Rates Subject to Availability |
| **Your Home From Home**  Luxury self-catering apartments |  | T: +353 (0)1 678 1100  E: [donal@yourhomefromhome.com](mailto:donal@yourhomefromhome.com)  W: [www.yourhomefromhome.com](http://www.yourhomefromhome.com) | Call for best Rates - Quote SDL |

**All prices should be checked before making a booking as rates may be subject to change**

|  |
| --- |
| **EXHIBITOR SHOW GUIDE LISTINGS FORM**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

**\*\*\*** [**CLICK HERE**](http://www.irishmotorbikeshow.com/exhibitors-listings-form/) **TO COMPLETE THIS FORM ONLINE\*\*\* Recommended**

## EXHIBITOR LISTINGS

Each Exhibitor will receive a free listing in the Show Guide published in the Bike Buyers Guide. The following details will also appear on the website [www.irishmotorbikeshow.com](http://www.irishmotorbikeshow.com) including Company Name, Stand No. and Website Address.

**To ensure you are included in these free promotional listings please complete and return this form without delay.**

We recommend that this form is completed online [**CLICK HERE**](http://www.irishmotorbikeshow.com/exhibitors-listings-form/)to complete it now. Information provided on this page will be used on all publicity material, show guide and website. Your trading name will be used for your fascia sign over your stand if standfitting has been ordered.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** | | | | | | |  | | | | | | | | | |
| **Trading Name:**  (to be used on all publicity material, show guide,  website and fascia sign over your stand **IF** stand fitting is ordered) | | | | | | |  | | | | | | | | | |
| **Stand No:** | | |  | |  | | | | | | | | | | | |
| **Tel for Sales Enquiries:** | | |  | | | | |  | | | | | | | | |
| **Email for Sales Enquiries:** | | | |  | | | | | | | | |  | | | |
| **Website:** | |  | | | | | | | | | | |  | |  | |
| **Short Details of your Product Description:** | |  |  | |  |  | | |  |  |  |  | |  | |  |
|  | | |  | |  |  | | |  |  |  |  | |  | |  |
| **Long Details of your Product Description (20 words max):** | |  |  | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | |

A Show Guide will be published in **Bike Buyers Guide on Thursday, 23rd February** and will be available at the Show. Special advertising rates have been negotiated with Bike Buyers Guide to provide Exhibitors with an excellent promotional opportunity. For further details contact: **Paul Browne**, T: +353(0)87 6556099 E: [paul@bikebuyersguide.ie](mailto:paul@bikebuyersguide.ie)

**PLEASE COMPLETE THIS FORM AND RETURN IMMEDIATELY TO:**

**Email:** [**ruta@sdlexpo.com**](mailto:ruta@sdlexpo.com)

**SDL Exhibitions Ltd., 18 Main Street, Rathfarnham, Dublin 14.**

**Fax: +353 (0)1 490 8934**

|  |
| --- |
| **PRODUCT INDEX FORM**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

## \*\*\* [CLICK HERE](http://www.irishmotorbikeshow.com/product-index-form/) TO COMPLETE THIS FORM ONLINE\*\*\*

**Please complete to ensure visitors can find your products in the Exhibition and on the Exhibition website.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** | |  | | | | **Stand No:** |  |  |
| **Trading Name:** | |  | | |  | | | |
| **Contact Name:** | |  | | **Tel:** |
| **Email:** |  | | **Mob:** | |  | | | |

The PRODUCT INDEX will allow visitors to find the product you are selling. Please complete both the Brand Name Listing and The Product Listing.

**BRANDS YOU HAVE ON YOUR STAND**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**LIST OF PRODUCTS YOU HAVE ON YOUR STAND:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Motorbikes** |  |  | **Helmets** |  |  | **Performance Equipment** |  |
| **Scooters** |  |  | **Leathers** |  |  | **Tuning/Custom Parts** |  |
| **Electric Bikes** |  |  | **Rain wear** |  |  | **Exhaust systems** |  |
| **Quads** |  |  | **Safety Wear** |  |  | **Motorcycle Training Schools** |  |
| **Off-Road Bikes** |  |  | **Footwear** |  |  | **Insurance or/and Finance** |  |
| **Trials Bikes** |  |  | **Scooter Gear** |  |  | **Motorcycle Recovery** |  |
| **Track Days** |  |  | **Audio Systems** |  |  | **Motorcycle Hire and Tours** |  |
| **Workshop Tools** |  |  | **Tyres** |  |  | **Tracking/Security Systems** |  |

**PLEASE COMPLETE THIS FORM AND RETURN IMMEDIATELY TO:**

**SDL Exhibitions Ltd., 18 Main Street, Rathfarnham, Dublin 14.**

**Fax: +353 (0)1 490 8934 Email:** [**ruta@sdlexpo.com**](mailto:ruta@sdlexpo.com)

|  |
| --- |
| **EXHIBITOR KITS & INVITATION TICKETS**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

**EXHIBITOR KIT**

Each exhibiting company is provided with an exhibition kit which includes your exhibition passes, car park passes, complimentary exhibition enquiry pads and other details relating to the operation of the exhibition.

**Exhibitor kits with exhibitor and car park passes are only available from the Organisers**

**office on the days of build-up and ARE NOT forwarded by post**

**EXHIBITOR PASSES**

**Exhibitor passes MUST be worn by all stand personnel during the exhibition.**

**Passes will be checked by security to gain access to the hall during opening times, ID may be required.**

[**CLICK HERE**](http://www.irishmotorbikeshow.com/exhibitor-passes-form/) **to complete personalised exhibitor passes form.**

**PLEASE NOTE: Each exhibitor will receive personalised passes on the following basis:**

Stand size up to 10 sq. Metres 3 Passes

Stand size 11-30 sq. Metres 6 Passes

Stand size over 30 sq. Metres 8 Passes

**CAR PARK PASSES**

**Each exhibitor will receive car park passes on the following basis:**

Stand size up to 10 sq. Meters 1 Car Park Pass

Stand size 11-30 sq. Meters 2 Car Park Passes

Stand size over 30 sq. Meters 3 Car Park Passes

**We regret that space in the exhibitor’s car park is limited.**

Please enter the RDS by the Anglesea Road Gate and Door 4

**COMPLIMENTARY/DISCOUNT TICKETS**

50 Complimentary Invitation Tickets, valid for Friday, will be forwarded automatically to each Exhibitor. These tickets provide FREE ADMISSION to the Exhibition (on the Preview/VIP day).

They should be distributed to special customers and potential customers by your representatives, by direct mail, by inclusion with invoices, statements and circulars etc.

Discount tickets are currently available online [CLICK HERE](https://www.irishmotorbikeshow.com/online-ticket-sales/)

Exhibitors will be sent a link and promo code to allow them purchase discounted tickers online after the general ticket discount offer ends.

**PLEASE COMPLETE THIS FORM AND RETURN IMMEDIATELY TO:**

**Email:** [**ruta@sdlexpo.com**](mailto:ruta@sdlexpo.com)

**SDL Exhibitions Ltd., 18 Main Street, Rathfarnham, Dublin 14.**

**Fax: +353 (0)1 490 8934**

**SAFETY REQUIREMENTS-PETROL REMOVAL SERVICE**

**CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019**

**The RDS have instructed the organisers that all bikes must have their fuel tanks emptied and batteries disconnected before they are permitted to enter the hall.**

To assist exhibitors a free service, if necessary, will be provided during the build-up. To help us ensure that this runs smoothly please complete and return this form.

We regret that petrol cannot be returned after the show but small amounts will be available where bikes need to be started for loading or removal by road.

**DETAILS**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** |  | | | | | | | **Stand No:** |  |  |
| **Trading Name:** |  | | | | | |  | | | |
| **Stand Manager:** |  | | | **Email:** | | |  | | | |
| **Tel:** |  | | | **Mob:** | | | |  | | |
| **2nd Stand Manager:** |  | | | **Email:** | | | |  | | |
| **Tel:** |  | | | **Mob:** | | | |  | | |
| **Number of Bikes being exhibited:** | | |  |  | | | |  | | |
| **Estimated Time of Arrival:** | | **Day:** |  | | **Time:** |  | | | | |

**PLEASE COMPLETE THIS FORM AND RETURN IMMEDIATELY TO:**

**Email:** [**karen@sdlexpo.com**](mailto:karen@sdlexpo.com)

**SDL Exhibitions Ltd., 18 Main Street, Rathfarnham, Dublin 14.**

**Fax: +353 (0)1 490 8934**

**TERMS AND CONDITIONS FOR EXHIBITORS DISTRIBUTING FOOD AND BEVERAGE PRODUCTS FOR SAMPLING AT AN EVENT**

**CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019**



1. **RDS Rules and Regulations**

The Organiser is bound by the RDS Premises Rules and Regulations which state ……..’The Society retains the sole rights for the sale or distribution of any article of food, drink or tobacco through such catering contractor or contractors as the Society may nominate from time to time’.

1. **Need for Sampling.**

The RDS recognises the need for marketing and sampling product at exhibitions and in this regard is happy to allow free sampling in a controlled and approved manner.

1. **Notice**.

The Organiser of an Event must advise and receive approval from the RDS Hospitality Services Manager for any exhibit that will be distributing free food or beverage product at the event, on the appropriate application form.

1. **Sizes.**

The following maximum sample sizes only will be permitted and they must be served FOC:

* + Soft and Hot Drinks -50ml (1.75fl oz.)
  + Beers/Ciders - 50ml (1.75fl oz.)
  + Wine/Fortified Wine/Champagne/ Alcopops and similar – 25ml (0.9fl oz.)
  + Spirits and similar - 5ml (0.18fl oz.)
  + ‘Bite size’ portions of food with individual cocktail sticks if required.
  + Individually wrapped items.

1. **Health and Safety.**

It is the responsibility of the organiser to ensure that exhibitors comply with all matters of Health and Safety as required by law and any requirements of the HSE Environmental Health Officer.

1. **No charge.**

Sample portions will be distributed free of charge.

1. **Exit Samples.**

Samples of products in portions bigger than those listed at point 4 above, may be distributed to visitors as they leave the event, on the understanding that these samples may not be consumed on site. This would apply to ‘Goodie Bags’ containing a variety of free products distributed at some events.

1. **Alcohol.**

If sampling alcoholic beverage, the exhibitor must ensure that samples are not distributed to those under 18 years of age. Proof of age must be produced where necessary. If there is doubt about the customer’s age and no proof of age is available, then samples must not be given. Only 1 sample portion per customer may be distributed at any event. Any necessary licence requirement in this regard, is the responsibility of the organiser.

1. **Breach of Conditions.**

Should an organiser or exhibitor breach these Terms and Conditions, the RDS will have the offending exhibit/s cease carrying on business at the event, in whatever manner it deems appropriate.

1. **Application.**

An application is made subject to the RDS ‘Terms and Conditions for Exhibitors Distributing Food and Beverage Products at an Event’ and the ‘RDS Premises Rules and Regulations’.

**APPLICATION FORM FOR PERMISSION FOR AN EXHIBITOR TO DISTRIBUTE FOOD OR BEVERAGE PRODUCT FOR SAMPLING / MARKETING PURPOSES**

**CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019**

**To be completed by the Exhibitor**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Event: | Irish Motorbike & Scooter Show 2019 | Event Date: | 1st -3rd March 2019 |
| Organiser & Contact Name: |  | Mobile No: |  |
| Stand / Exhibit Name & No.: |  | Stand / Exhibit Contact.  Name & Mobile No.: |  |
| Details of product/s and quantities to be sampled free of charge: | | | |
| I apply to RDS on behalf of the above exhibitor, for permission to distribute free of charge, the product/s listed above, during the above event. I understand that only the product/s and quantities agreed with RDS may be distributed from the above stand.  Signed ……………………………………………. Date …………………………….  On behalf of the Organiser…………………………………………………………… | | | |
| Approved by………………………………………… Date………………………….  On behalf of RDS ………………………………………………………. | | | |
| This application is made subject to the RDS ‘Terms and Conditions for Distributing Food and Beverage Products for Sampling at an Event’ and the ‘RDS Premises Rules and Regulations’. | | | |

**This form should be sent or emailed to:**

**Paolo Romeri**

**Hospitality Services Manager**

**RDS**

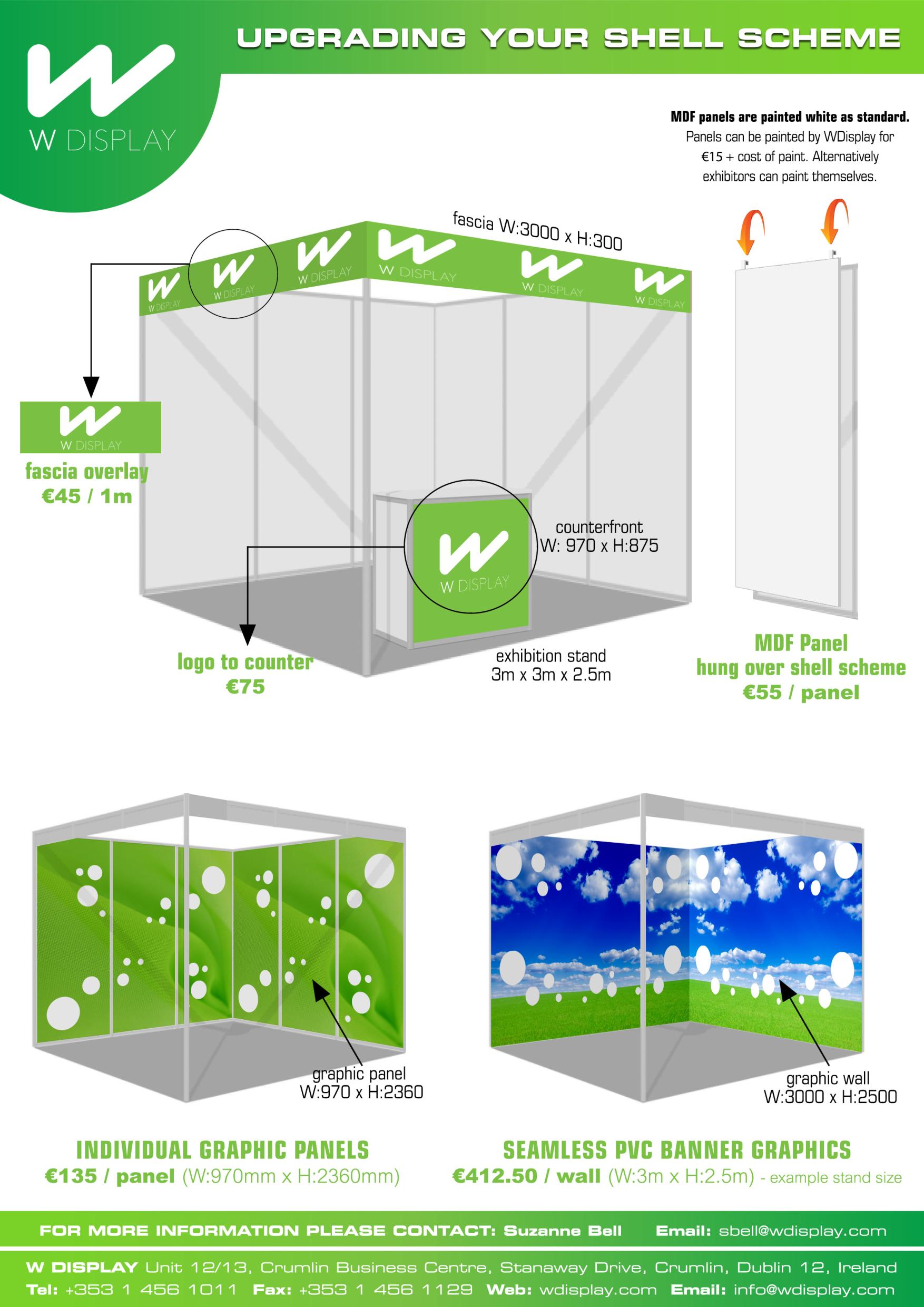
**Ballsbridge**

**Dublin 4**

**Email:** [**catering@rds.ie**](mailto:catering@rds.ie)

****

|  |
| --- |
| **SHELL SCHEME UPGRADE – W Display**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |



|  |
| --- |
| **CONDITIONS FOR THE SUPPLY OF ELECTRICITY**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

1. **KELOWNA ELECTRICAL LTD.** has been appointed as the official electrical contractor for the Carole Nash Irish Motorbike & Scooter Show and **ALL** electrical installations must be executed by them. The installation of electrical work by any persons other than the official electricians is expressly prohibited and no exhibitor or his staff may alter or otherwise interfere with any electrical installation.
2. All prices quoted include hire and installation of wiring, fitting, lamps, fuseboards and maintenance during the exhibition.
3. Please carefully list all your electrical requirements overleaf, complete the **ORDER FORM** and return same to **Kelowna Electrical Ltd as soon as possible.**
4. Where an exhibitor requires fittings in a specific position, a sketch must be enclosed with the **ELECTRICAL** **ORDER** **FORM**. In the absence of specific instructions, all light fittings will be positioned on the rear of the facia boards and power points at floor level on the rear wall.
5. **NOTE: SPACE ONLY EXHIBITORS**

Exhibitors who have not reserved the standfitting package must provide or order some structure onto which lighting and sockets can be attached.

1. **Payment in full must be forwarded with the ORDER FORM**. A receipted detailed invoice will be returned in acknowledgement. **NO orders will be processed until payment is received in full.**
2. **KELOWNA ELECTRICAL LTD.** Tel: +353 (0)1 821 4618. Fax: +353 (0)1 824 3980 Mobile:+353 (0)87 257 0731 E-Mail: kelowna@eircom.net - Kelowna Electrical will be pleased to submit separate quotations for any electrical work not covered by this standard form, including special lighting effects, power supply etc.
3. Display contractors must order their requirements for their clients **via the ELECTRICAL ORDER FORM** (see overleaf) and will be invoiced accordingly.
4. **Note – All Exhibitors.**  It is the responsibility of each exhibitor to ensure that all electrical supply is switched off at the end of each day of the show.

**PLEASE RETURN YOUR ELECTRICAL ORDER FORM AS SOON AS POSSIBLE**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ELECTRICAL ORDER FORM**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** | | | | | | | | | | | | |
| **Company Name:** | |  | | | **Trading Name:** | |  | | | **Stand No:** |  |  |
| **Contact Name:** | |  | | | | **Address:** |  | | | | | |
| **Tel:** |  | | **Mob:** |  | | | | **Email:** |  | | | |

**Option A –Shell Scheme Package where the standfitting package has been ordered.**

**2 spotlights are included with shell stands package.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PLEASE COMPLETE THIS FORM AND RETURN WITH PAYMENT TO:**  Kelowna Electric Ltd, 11 Spring Lawn Drive, Blanchardstown, Dublin 15  Tel: +353 (0)1 821 4618 Fax: +353 (0)1 824 3980  Email: [Kelowna@eircom.net](mailto:Kelowna@eircom.net)  **Exhibitors who have ordered full Standfitting will receive 2 spot lights. For extras use Option A. Space Only Exhibitors must complete Option ‘B’** | | |  | **PRODUCT** | | | **PRICE** | | | **QUANTITY** | | **TOTAL** | | |
|  | 1 13 amp 3 pin double socket  Two Appliances – NO MULTIPLUGS | | | 6  €58.00 | | |  | | € | | |
|  | 150 watt spotlight | | | €39.00 | | |  | | € | | |
|  | 5’ Fluorescent fitting | | | €34.00 | | |  | | € | | |
|  |  | | |  | | |  | |  | | |
| **Please note: 20% surcharge for orders onsite** | | |  | Suspended “High Bay” sodium overhead lights – will light up to 25sqm – No fuseboad needed | | €140.00 | | | |  | | € | | |
|  | | | | | | | | | | |
| **A Structure must be provided on which your electrical supply and/or lighting can be mounted.** | | |  | **Option B – Space Only Exhibitors, Please use this section when ordering a fuseboard. Exhibitors on Space Only Stands MUST order a fuseboard.**  **Please state total amps or kilowatt loading** | | | | | | | | | | |
|  |  | | | | | | | | | | |
|  | 1 13 amp 3 pin double socket  Two Appliances – NO MULTIPLUGS | 6  €58.00 | | | | |  | | € | | |
|  | 20 amp single phase fuseboard | €72.00 | | | | |  | | € | | |
|  | 30 amp single phase fuseboard | €85.00 | | | | |  | | € | | |
|  | 20 amp 3 phase fuseboard | €110.00 | | | | |  | | € | | |
|  | | |  | 30 amp 3 phase fuseboard | €120.00 | | | | |  | | € | | |
|  | | |  | 16 amp c-form socket - blue | €55.00 | | | | |  | | € | | |
|  | 32 amp c-form socket - blue | €72.00 | | | | |  | | € | | |
| **Please note**  **any exhibitors providing their own spotlights must order a mains and pay a connection fee of €30 per point** | | |  | 3 phase connection charge | €76.00 | | | | |  | | € | | |
|  | 150 watt spotlight | €32.00 | | | | |  | | € | | |
|  | Low voltage spotlights | €36.00 | | | | |  | | € | | |
|  | 5’ fluorescent fitting | €36.00 | | | | |  | | € | | |
|  | 500 watt quartz iodine floodlights | €43.00 | | | | |  | | € | | |
|  | 1,000 watt quartz iodine floodlights | €60.00 | | | | |  | | € | | |
|  | | |  | Suspended “High Bay” sodium overhead lights – will light up to 25sqm | €140.00 | | | | |  | | € | | |
| **AMP Chart**  **5 AMPS=1 KILOWATT=€16.00**  **20 AMPS=4 KILOWATTS=€64.00**  **30AMPS=6 KILOWATTS=€96.00** | | |  | Connection fee for exhibitors spotlight | €30.00 | | | | |  | | € | | |
|  | Special connection for 24 hour supply | €94.00 | | | | |  | | € | | |
|  |  | | | | | |  | |  | | |
|  | **COMPULSORY WHEN ORDERING FUSEBOARD** | | | | | |  | |  | | |
|  | Consumption/Connection charge \_\_\_\_\_\_ kw @ €16.00 per kw - for amp chart – see left | | | | | |  | | € | | |
|  |  | | | | | **TOTAL PRICE** | | | **€** | | |
| **TOTAL INCL 23% VAT** | | | **€** | | |
| **CHEQUE ENCLOSED** | | | **€** | | |
|  | | |  | | |
| Name on Credit Card | |  | | | | | | Expiry Date | | |  | |  |
| Card No |  | | | | | | | Security Code (on reverse) | | |  | |  |

|  |
| --- |
| **ELECTRICAL GRID PLAN**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** | |  | | | | **Stand No:** |  |  |
| **Trading Name:** | |  | | **Contact Name:** |  | | | |
| **Tel:** |  | | **Mob:** | |  | | | |
| **Email:** |  | |

**DRAW ON THIS GRID THE PLAN OF YOUR STAND TO SCALE AND INDICATE THE POSITION OF THE REQUIRED WORK.**

** SCALE = 1 METRE  TO THE BACK OF HALL**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**TO THE FRONT OF HALL **

**PLEASE COMPLETE THIS FORM AND RETURN WITH ORDER FORM TO:** Kelowna Electric Ltd, 11 Springlawn Drive, Blanchardstown, Dublin 15

Tel: +353 (0)1 821 4618 Fax: +353 (0)1 824 3980

Email: [Kelowna@eircom.net](mailto:Kelowna@eircom.net)

|  |  |  |
| --- | --- | --- |
| **DROP BARS ORDER FORM**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** | | |
| Please complete this form and return with payment to: | |
| Actavo Logo**Actavo Events**  Killeen Road, Dublin 12  Tel: +353 (0)1 505 5888  Email: [info@actavo.com](mailto:info@actavo.com) | **T: +353 1 505 5888**  **E: rigging@actavo.com**  **W: www.actavo.com** |
| **Event: Carole Nash Irish Motorbike & SCOOTER SHOW 2019 1 – 3 March 2019, RDS, Main Hall, Dublin** | |

***PAYMENT MAY BE MADE BY VISA OR BANK TRANSFER ONLY***

|  |  |  |
| --- | --- | --- |
| **Item description** | **Quantity** | **Total Cost** |
| Drop Bar(s) standard length 6m @ €150 each |  |  |
| 3mm Drop Wire(s) SWL 45 kg @ €75 each |  |  |
| Chain Blocks @ 150.00 |  |  |
| Truss @ €30.00 per m for 30cm truss, Corner blocks at €30.00ea |  |  |
| Motor Hoists POA |  |  |
| **Sub -Total Costs** | |  |
| **VAT @ 23%** | |  |
| **Total €** | |  |

***RIGGING WILL COMMENCE FOLLOWING MARKOUT***

***LATE ORDERS RECEIVED AFTER MARKOUT WILL INCUR A SURCHARGE***

Please charge VISA – MASTERCARD

Card Number

Security Code

Expiry Date Signature Print Name

***A security code must be provided with credit card details – this is found on the reverse of the card over the cardholder’s signature – Please submit the last 3 digits only of this serial number to enable us to process your details.***

|  |  |
| --- | --- |
| Name and Phone contact |  |
| Company Name / Stand No |  |
| Company Address |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Front of Stand | | | | | | | | | | | | |
| Neighbouring Stand Number \_\_\_\_\_ |  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Neighbouring Stand Number\_\_\_\_\_ |
| 1 |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |  |  |
| Neighbouring Stand Number \_\_\_\_ | | | | | | | | | | | | |

Please fill out this section clearly.

Mark clearly the position of your banner that you require on the grid.

Mark the position and orientation of the point/bars, as it may not be possible to move them after the mark out.

Units are in 1m² blocks.

Height from floor to bottom of banner will be set at 4.00m. Please specify if different

**PLEASE NOTE IF YOUR ORDER IS THE ONLY ORDER PLACED FOR A SHOW THE COST WILL BE POA.**

**Rigging will NOT be done unless payment is received prior to the event.**

**PLEASE CHECK WITH EVENT ORGANISER TO SEE IF RIGGING CAN BE DONE IN YOUR AREA**

**Actavo reserve the right to decline to hang items that are deemed unsuitable and unsafe to be hung.**

|  |
| --- |
| **FORK LIFTING ORDER FORM**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW** |

**The RDS will provide fork lifting facilities free of charge on a first come, first served basis.**

**To assist us plan the forklift requirement please indicate below the number of lifts your will require and the approximate time of your arrival**

**Please Note: Fork lifts will be provided for re-loading on Sunday after the show. Please allow 2 to 3 hours for this operation.**

***Water***

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** | |  | | | **Stand No:** | | |  |  | |
| **Contact Name:** | |  | | | **Mob:** |  | | | |  |
| **Number of Lifts:** | |  |  | | | | | | |  |
| **Date of Arrival:** |  | | | **Time of Arrival:** | | |  | | |  |
| **Signature:** |  | | |  | | | | | | |
|  |  | | |  | | | | | | |

**While we will make every effort to arrange lifts at the time requested, completion and return of this from does not guarantee that a fork lift will be available at the time requested.**

**PLEASE COMPLETE THIS FORM AND RETURN IMMEDIATELY TO:**

**Email:** [**karen@sdlexpo.com**](mailto:sarah@sdlexpo.com)

**SDL Exhibitions Ltd., 18 Main Street, Rathfarnham, Dublin 14.**

**Fax: +353 (0)1 490 8934**

|  |
| --- |
| **FURNITURE ORDER FORM -**  **W Display**  **CAROLE NASH CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** | |  | | | | | **Stand No:** | |  |  |
| **Trade Name:** | |  | | | **Contact Name :** | | |  | | |
| **Tel:** |  | |  | **Mob:** | | | |  | | |
| **Email:** |  | |  | | |  | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| ITEM | **PRICE €** | **QTY** | COST |
| 1. UPHOLSTERED CHAIR | 19.00 |  |  |
| 1. WHITE TIMBER CHAIR | 35.00 |  |  |
| 1. MILANO CHAIR - BLACK | 45.00 |  |  |
| 1. 2.5 SEAT SETTEE – BROWN LEATHER | 180.00 |  |  |
| 1. 2 SEAT SETTEE – WHITE LEATHER | 180.00 |  |  |
| 1. ROMA BUCKET CHAIR – WHITE | 34.00 |  |  |
| 1. CHROME FRAME STOOL WITH BLACK SEAT | 40.00 |  |  |
| 1. WHITE STOOL | 65.00 |  |  |
| 1. 6’ X 2’ TRESTLE TABLE | 22.00 |  |  |
| 1. ROUND TABLE WOOD TOP (750MM DIAMETER) WITH CHROME STAND | 22.00 |  |  |
| 1. RECTANGULAR COFFEE TABLE BLACK/BROWN | 40.00 |  |  |
| 1. 1110MM HIGH TABLE | 38.00 |  |  |
| 1. 1mt x 1mt x 500mm WHITE OPEN BACK COUNTER | 75.00 |  |  |
| 1. WHITE PAPER COVER FOR TRESTLE TABLE | 5.00 |  |  |
| 1. FRIDGE | 120.00 |  |  |
| 1. WASTE PAPER BIN | 7.65 |  |  |
| 1. A4 LITERATURE HOLDER | 10.00 |  |  |
| 1. A4 SETUP BROCHURE STAND (Purchase price) | 136.00 |  |  |
| 1. A4 SETUP BROCHURE STAND (Rental price) | 65.00 |  |  |
| 1. Shelf, 1mt long x 300mm wide STRAIGHT | 35.00 |  |  |
| 1. Shelf, 1mt long x 300mm wide SLOPING | 35.00 |  |  |
| 1. Hanging Rails, 1mt long | 33.00 |  |  |
| 1. Slatwall – White | 70.00 |  |  |
| 1. VELCRO – 1MT | 6.50 |  |  |
| 1. WATER COOLER WITH 2 WATER BOTTLES & CUPS SUPPLIED | 150.00 |  |  |
| **All orders must be paid in full before work will commence on your requirements.** Note: On site cancellations cannot be refunded. Shortages must be reported Onsite. | **Sub Total** | |  |
| **VAT 23%** | |  |
| **TOTAL** | |  |

**Payment options:** Cheques should made payable to W Display, Cheques in Euro drawn on an **Irish** bank, Bankers draft in Euro drawn to

W Display Bank transfer to the following account:

A/C name **Modern Woodcraft Ltd t/a W Display** Bank: Allied Irish Bank, Main Street, Tallaght, Dublin 24

A/C No: 24422017 / Sort Code:93-33-17 / Swift Code:AIBKIE2D / IBAN:IE 44 AIBK 933317 24422017

If you wish to pay by Credit card please call our office and Marian or Ann will take your details

**PLEASE COMPLETE THIS FORM AND RETURN WITH FULL PAYMENT IMMEDIATLEY TO**:

E-mail : [sbell@wdisplay.com](mailto:sbell@wdisplay.com)

W Display Unit 12/13, Crumlin Business Centre, Stanaway Drive, Dublin 12.

Tel: 353 (0)1 4561011 Fax: 353 (0)1 4561121

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | | | | |
| **FURNITURE ORDER FORM -**  **Higgins Furniture Hire**  **CAROLE NASH CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** | | | | | | | | | | | | |
| please **return form at least 5 working days before show** dates to: HIGGINS Furniture Hire Ltd | | | | | | | | | | | | |
| Phone: +353 (0)45 526300 Fax: +353 (0)45 526400 Email: [hire@higgins.ie](mailto:hire@higgins.ie) | | | | | | | | | | | | |
| Stand Name: | | | | |  | Show Build Date: | | | | | | |
| Stand No: | | | | |  | Show Break Date and Time: | | | | | | |
|  | €Price | Qty | Total | |  |  | | €Price | | Qty | | Total |
| Counters | | | | |  | Chairs | | | | | | |
| Exhibition Counter Unit | 65.00 |  |  | |  | Hoxton Chair Black | | 15.00 | |  |  | |
| Exhibition Counter Unit graphics use only | 50.00 |  |  | |  | Hoxton Chair White | | 15.00 | |  |  | |
| Glass Display Counter 45m x .9m x 45m | 80.00 |  |  | |  | Banquet Chair – Silver Frame - Black | | 12.00 | |  |  | |
| Glass Display Counter 9m x 9m x 45m | 120.00 |  |  | |  | Exhibition Chairs Blue | | 10.00 | |  |  | |
| Exhibition and Shop Fittings | | | | |  | Aluminium Bistro Chair | | 10.00 | |  |  | |
| Glass Showcase / Tall Boy 45 mx2mx45m | 120.00 |  |  | |  | Tub Chair | | 35.00 | |  |  | |
| Glass Showcase / Tall Boy 9mx2mx45m | 210.00 |  |  | |  | Tables | |  | |  |  | |
| Chrome Post / Stanchion | 10.00 |  |  | |  | 4 foot x 24 inch ( ) or 30 inch ( ) | | 10.00 | |  |  | |
| Chrome Post with A4 Sign Holder | 15.00 |  |  | |  | 6 foot x 18 inch ( ) 30 inch ( ) | | 15.00 | |  |  | |
| Rope Blue ( ) Red ( ) Black ( ) | 5.00 |  |  | |  | 27 inch ( ) 3 foot ( ) round | | 10.00 | |  |  | |
| A4 freestanding Information Point | 15.00 |  |  | |  | 4 foot ( ) 5 foot ( ) round | | 12.00 | |  |  | |
| 4 Arm Clothes Display Rail | 20.00 |  |  | |  | 36 inch x 36 inch Beech Table | | 20.00 | |  |  | |
| 6 foot Chrome Coat Rail | 20.00 |  |  | |  | 24 inch ( ) 30" ( ) Square Table | | 10.00 | |  |  | |
| Dressing Mirror | 30.00 |  |  | |  | 1/2 Moon Tables 4ft ( ) 5 ft ( ) 6 ( ) | | 15.00 | |  |  | |
| Mannequin Male ( ) Female ( ) | 40.00 |  |  | |  | Aluminium Bistro Table High ( ) Low( ) | | 22.00 | |  |  | |
| Artist's Easel / Sign Holder | 15.00 |  |  | |  | Exhibition Specials | |  | |  |  | |
| Lectern Trilite ( ) Mahogany ( ) | 40.00 |  |  | |  | **Spandex Pod Table-2 Ensor Stools**  Black ( )Red ( )Pink ( )Brown( )  Dark Grey ( ) Orange ( )Lime ( ) Burgundy ( )Light Grey ( )  Dark Green ( ) Purple ( )Navy ( ) Turquoise ( )Royal Blue ( ) Yellow ( ) | | 56.00 | |  |  | |
| Flip Chart inc. Pad and Markers | 25.00 |  |  | |  |
| Literature Stand A4 | 30.00 |  |  | |  |
| Literature Stand A3 | 40.00 |  |  | |  | **Spandex Pod Table** (tick colour above) | | | 36.00 |  |  | |
| Literature Stand with Writing Top | 40.00 |  |  | |  |  | | |  |  |  | |
| Magazine Rack | 20.00 |  |  | |  |
| Chrome Shelving | 30.00 |  |  | |  | Table Cloths | | |  |  |  | |
| iPad Holder | 25.00 |  |  | |  | White ( ) Black ( ) Maroon ( ) Blue ( ) Purple ( ) Red ( ) Green ( ) | | | 10.00 |  |  | |
| High Stools |  |  |  | |  |
| Ensor Stool Black pad | 10.00 |  | |  |  | Conference Cloth  Blue( ) Burgundy( ) Gold( ) | | 10.00 | |  |  | |
| Ensor Stool White Pad | 15.00 |  | |  |
| Hoxton Stool Black | 18.00 |  | |  |  | | | |  |  | |
| Hoxton Stool White | 18.00 |  | |  | **Delivery and Collection** | | | |  | **Free of Charge** | |
| **Other items are available from our website** [**www.higgins.ie**](http://www.higgins.ie)  ***PAYMENT DETAILS* I enclose a cheque for: €\_\_\_\_\_\_\_\_\_\_**  **All Orders must have payment details on File with us. Please don’t send sensitive Credit card details by email.** | | | | |  | **Sub Total** | | | | € |  | |
|  | **VAT @ 23%** | | | | € |  | |
|  | **Total Cost** | | | | € |  | |
| **Non Irish EU Companies, please include your VAT number to be Irish VAT exempt: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |  | **All Orders must have payment details on file with us. Please contact us on + 353 (0) 45526300 with credit card details.** | | | | | | |
|  | | | | | | | | | | | | |
| Company Name: | | | | | |  | | | | | | |
| Email: | | | | | | Signed |  | | | | | |
| Address: | | | | | | Contact on Site: |  | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **FURNITURE ORDER FORM -**  **Hire All**  **CAROLE NASH CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Please return your completed form to Leona Rothwell**  **E:** [**leona@hireall.ie**](mailto:leona@hireall.ie) **T: 01 2953821 F: 01-2953011 W:** [**www.hireall.ie**](http://www.hireall.ie) | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
| **Show:** | | **The Irish Motor Bike & Scooter Show 1 – 3 March** | | | | | | | | | | | | **Venue:** | | | | | **RDS, Dublin** | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | |  | | | | |  | | | | | | | | | | | | |
| ***Furniture*** | | | | | | | | **Qty** | | | **Price** | | | | | **Total** | |  | | | ***Miscellaneous*** | | | | | **Qty** | | **Price** | **Total** | | |
| Pod Table 42" High - Wood Top Round | | | | | | | |  | | | **€15.25** | | | | |  | |  | | | Hand Wash Sink Unit (Electric) | | | | |  | | **€89.00** |  | | |
| Pod Table 42" High - Beech Top Square | | | | | | | |  | | | **€16.50** | | | | |  | |  | | | Chrome Pillar | | | | |  | | **€11.50** |  | | |
| Pod Table 30" high Wood Top Round | | | | | | | |  | | | **€15.25** | | | | |  | |  | | | Rope 1.5m (Red / Blue) | | | | |  | | **€7.50** |  | | |
| Pod Table 30" high - Beech Top Square | | | | | | | |  | | | **€16.50** | | | | |  | |  | | | Refuse Carrier | | | | |  | | **€4.85** |  | | |
| Pod Table 42" High - White Square Top | | | | | | | |  | | | **€35.00** | | | | |  | |  | | | Refuse Bin with lid & Pedel | | | | |  | | **€18.65** |  | | |
| Pod Table 42" High - White Round Top | | | | | | | |  | | | **€35.00** | | | | |  | |  | | | Room Divider (6ft x 3ft) | | | | |  | | **€40.00** |  | | |
| Pod Table 30" High - White Square Top | | | | | | | |  | | | **€35.00** | | | | |  | |  | | | Ice Bucket | | | | |  | | **€4.25** |  | | |
| Pod Table 30" High - White Round Top | | | | | | | |  | | | **€35.00** | | | | |  | |  | | | Tongs | | | | |  | | **€1.55** |  | | |
| Stainless Steel Table 6ft x2ft | | | | | | | |  | | | **€50.00** | | | | |  | |  | | | Coat Stand | | | | |  | | **€35.00** |  | | |
| Trestle Table 8ft x 2ft | | | | | | | |  | | | **€9.60** | | | | |  | |  | | |  | | | | |  | |  |  | | |
| Trestle Table 6ft x 2ft | | | | | | | |  | | | **€8.25** | | | | |  | |  | | | ***Table Covers*** | | | | |  | |  |  | | |
| Trestle Table 4ft x 2ft | | | | | | | |  | | | **€6.75** | | | | |  | |  | | | Spandex Pod Covers | | | | |  | | **€21.00** |  | | |
| Other Trestle tables widths available | | | | | | | |  | | |  | | | | |  | |  | | | White Table linen various sizes | | | | |  | | **€10.00** |  | | |
| Wood/Chrome Bistro Table | | | | | | | |  | | | **€14.00** | | | | |  | |  | | | Table Skirting White 21ft | | | | |  | | **€33.00** |  | | |
| Wood Garden Table | | | | | | | |  | | | **€8.50** | | | | |  | |  | | |  | | | | |  | |  |  | | |
|  | | | | | | | |  | | |  | | | | |  | |  | | | ***Refrigeration*** | | | | |  | |  |  | | |
| ***Chairs and Bar Stools*** | | | | | | | |  | | |  | | | | |  | |  | | | *Cooler Cabinet c/w 4 shelves (6'h x 2'w)* | | | | |  | | **€125.00** |  | | |
| Folding Chair - plastic | | | | | | | |  | | | **€2.05** | | | | |  | |  | | | Domestic Fridge (undercounter solid door) | | | | |  | | **€55.00** |  | | |
| Padded Banquet Chair Blue | | | | | | | |  | | | **€6.00** | | | | |  | |  | | | Undercounter Double door (glass front) | | | | |  | | **€160.00** |  | | |
| ***Chaivari Limewash Chair (choice of seat pad)*** | | | | | | | |  | | | **€8.00** | | | | |  | |  | | | Cold Display Unit | | | | |  | | **€450.00** |  | | |
| ***Chaivari Gold Chair (Choice of seat pad)*** | | | | | | | |  | | | **€8.00** | | | | |  | |  | | |  | | | | |  | |  |  | | |
| Milano Conference Chair | | | | | | | |  | | | **€5.95** | | | | |  | |  | | |  | | | | |  | |  |  | | |
| Wood/Chrome Bistro Chair | | | | | | | |  | | | **€8.50** | | | | |  | |  | | | **Subtotal** | | | | |  | |  |  | | |
| Wood Garden Chair | | | | | | | |  | | | **€8.50** | | | | |  | |  | | | **VAT @ 23%** | | | | |  | |  |  | | |
| Chome/Black Bar Stool | | | | | | | |  | | | **€9.75** | | | | |  | |  | | | **Total Cost** | | | | |  | |  |  | | |
| Aurora White Bar Stool | | | | | | | |  | | | **€25.00** | | | | |  | |  | | | If you require prices on items or information on any additional items that are not found on this price sheet please contact our sales team on 01-2953821 | | | | | | | | | | |
| High Back Bar Stool with back | | | | | | | |  | | | **€12.00** | | | | |  | |  | | |
| |  |  | | --- | --- | | **FOR OFFICIAL USE ONLY** |  | | PAYMENT RECEIVED |  | | ADDED TO SCHEDULE |  | | INVOICE NO |  | | INITIALS |  | | DATE PROCESSED |  | | | | | | | | | | | | | | | | | | |  | | |
|  | | |
|  | | |
|  | | |  | | | | | | | | | | |
|  | | | **Payment Amount** | | | | | **€** |  | | |  | |
|  | | | | | | | | | | | | | | | | | |  | | |  | | | | |  |  | | |  | |
| **Please charge my Credit Card (see details below):** | | | | | | | | | | | | | **This order cannot be processed until payment has been received in full.**  Please return form to:Leona Rothwell, Hire All, 37 Spruce Avenue, Stillorgan Industrial Park, Blackrock, Co. Dublin Tel: 01 295 3821 Email: [leona@hireall.ie](mailto:leona@hireall.ie) | | | | | | | | | | | | | | | | | |  |
| Card Holder: | | | | | | | | | | Signed: | | | | | | | | | | | | | | | | | | | | |  |
| Card Number: | | | | | | | | | | Valid From: | | | | | | | | | | | | Expiry Date: | | | Security Code  (3 digits on reverse): | | | | | | |
| C/C Address | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **EXHIBITOR DETAILS** | | | | Exhibitor Name: | | | | | | | | | | | | | Telephone: | | | | | | | Fax: | | | | | | | |
| Stand No: | | | | | Company Address to be Invoiced: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contact on Site: | | | | | | Telephone: | | | | | | | | | | | | | | Email: | | | | | | | | | | | |
| **FURNITURE ORDER FORM -**  **National Event Hire**  **CAROLE NASH CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **This order cannot be processed until payment has been received in full**  **Please return form to: Catherine Larkin, National Event Hire,**  **Freephone: 1800 579 579 Tel: 01 4509922 Email:** [**Catherine@neh.ie**](mailto:Catherine@neh.ie) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Show:** | | **The Irish Motor Bike & Scooter Show 1-3 March 2019** | | | | | | | | | | | | **Venue:** | | | | | **RDS, Dublin** | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | |  | | | | |  | | | | | | | | | | | | |
| ***Furniture- Tables*** | | | | | | | | | **Qty** | | | **Price** | | | **Total** | | |  | | | ***Cloakroom*** | | | | | **Qty** | | **Price** | **Total** | | |
| Pod Table (tall bar) | | | | | | | | |  | | | **€19.05** | | |  | | |  | | | Multiple coat rail | | | | |  | | **€28.50** |  | | |
| Coffee table (low) | | | | | | | | |  | | | **€15.00** | | |  | | |  | | | Coat Hanger | | | | |  | | **€0.19** |  | | |
| Trestle Table 8’ x 2” | | | | | | | | |  | | | **€10.95** | | |  | | |  | | | Hat & Umbrella stand | | | | |  | | **€11.25** |  | | |
| Trestle Table 8’ x 2.5” | | | | | | | | |  | | | **€12.00** | | |  | | |  | | |  | | | | |  | |  |  | | |
| Trestle Table 6’ x 2” | | | | | | | | |  | | | **€9.45** | | |  | | |  | | | ***Conference/Exhibition*** | | | | |  | |  |  | | |
| Trestle Table 6’ x 2.5” | | | | | | | | |  | | | **€10.20** | | |  | | |  | | | Chrome stanchion pole | | | | |  | | **€15.00** |  | | |
| *Trestle Table 4’ x 2”* | | | | | | | | |  | | | **€9.00** | | |  | | |  | | | Stanchion rope (red/blue) | | | | |  | | **€9.00** |  | | |
| Round Table 3’ | | | | | | | | |  | | | **€9.75** | | |  | | |  | | | Rubbish Bag Holder | | | | |  | | **€9.00** |  | | |
| Round Table 4’ | | | | | | | | |  | | | **€11.25** | | |  | | |  | | | Flip chart stand | | | | |  | | **€48.00** |  | | |
| Round Table 5’ | | | | | | | | |  | | | **€11.95** | | |  | | |  | | | Podium/ lecturn | | | | |  | | **€150.00** |  | | |
| Round Table 6’ | | | | | | | | |  | | | **€13.50** | | |  | | |  | | | Extension lead | | | | |  | | **€15.00** |  | | |
| Square Table 2’ | | | | | | | | |  | | | **€8.25** | | |  | | |  | | | Peddle Bin | | | | |  | | **€20.00** |  | | |
| Exam desk 2ft x 1.5ft | | | | | | | | |  | | | **€7.50** | | |  | | |  | | | Stage unit 5ft x 2.5ft | | | | |  | | **€45.00** |  | | |
| Oval end 4ft section | | | | | | | | |  | | | **€11.40** | | |  | | |  | | | Electric fan | | | | |  | | **€50.00** |  | | |
| Oval end 5ft section | | | | | | | | |  | | | **€11.40** | | |  | | |  | | |  | | | | |  | |  |  | | |
| Oval end 6ft section | | | | | | | | |  | | | **€12.40** | | |  | | |  | | | ***Tea/coffee Equipment*** | | | | |  | |  |  | | |
| Extension legs (per set) | | | | | | | | |  | | | **€12.00** | | |  | | |  | | | Water Boiler 5 gallon | | | | |  | | **€30.00** |  | | |
| 6ft x 2.5ft stainless steel table | | | | | | | | |  | | | **€45.00** | | |  | | |  | | | Pump action tea/coffee flask | | | | |  | | **€25.00** |  | | |
| Aluminium table | | | | | | | | |  | | | **€11.25** | | |  | | |  | | | Soup kettle | | | | |  | | **€45.00** |  | | |
|  | | | | | | | | |  | | |  | | |  | | |  | | | Pour over coffee machine | | | | |  | | **€37.50** |  | | |
| ***Furniture - Chairs*** | | | | | | | | |  | | |  | | |  | | |  | | | Domestic Fridge | | | | |  | | **€70.00** |  | | |
| Bar Stool | | | | | | | | |  | | | **€13.50** | | |  | | |  | | | Upright Cooler | | | | |  | | **€135.00** |  | | |
| Banquet Chair | | | | | | | | |  | | | **€6.75** | | |  | | |  | | |  | | | | |  | |  |  | | |
| Folding Chair | | | | | | | | |  | | | **€2.62** | | |  | | |  | | | ***Serving Utensils*** | | | | |  | |  |  | | |
| Chivari Gold Chair | | | | | | | | |  | | | **€10.50** | | |  | | |  | | | Ice bucket | | | | |  | | **€8.55** |  | | |
| Chivari Gold chair | | | | | | | | |  | | | **€8.40** | | |  | | |  | | | Drinks tray s/s /rubber | | | | |  | | **€4.50** |  | | |
| Mahogony High back chair | | | | | | | | |  | | | **€12.00** | | |  | | |  | | | Water jug | | | | |  | | **€1.50** |  | | |
| Baby high chair | | | | | | | | |  | | | **€37.50** | | |  | | |  | | |  | | | | |  | |  |  | | |
|  | | | | | | | | |  | | |  | | |  | | |  | | | **Delivery and Collection** | | | | |  | | **€50.00** |  | | |
| ***Linen*** | | | | | | | | |  | | |  | | |  | | |  | | | **Subtotal** | | | | |  | |  |  | | |
| Various sizes available | | | | | | | | |  | | | **€15.00** | | |  | | |  | | | **VAT @ 23%** | | | | |  | |  |  | | |
| Lycra for pod tables | | | | | | | | |  | | | **€25.00** | | |  | | |  | | | **Total Cost** | | | | |  | |  |  | | |
| Glass cloths/tea towels | | | | | | | | |  | | | **€3.00** | | |  | | |  | | |  | | | | |  | |  |  | | |
|  | | | | | | | | |  | | |  | | |  | | |  | | |  | | | | |  | |  |  | | |
| **A full range of crockery, cutlery and glassware is also available.**  **Disposables on request – black bags, napkins, etc.** | | | | | | | | | | | | | | | | | |  | | | **Deposit**  **(refunded on return of goods)** | | | | |  | |  |  | | |
| **If you require items that are not found on this sheet please contact Catherine on 1800 579 579 or** [**Catherine@neh.ie**](mailto:Catherine@neh.ie) | | | | | | | | | | | | | | | | | |  | | | **€150 for orders up to €600 & €200 for orders up to €1000** | | | | | | | | | | |
|  | | | **Payment Amount** | | | | | **€** |  | | |  | |
|  | | | | | | | | | | | | | | | | | |  | | |  | | | | |  |  | | |  | |
| **PAYMENT DETAILS**  **I enclose a cheque for: €\_\_\_\_\_\_\_\_\_\_** Made payable to National Event Hire | | | | | | | Please Charge my credit card (see details below) | | | | | | | | | | | | | | | | | | | | | | | |  |
| Card Holder: | | | | | | | | | | Signed: | | | | | | | | | | | | | | | | | | | | |  |
| Card Number: | | | | | | | | | | Valid From: | | | | | | | | | | | | Expiry Date: | | | Security Code  (3 digits on reverse): | | | | | | |
| C/C Address | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **EXHIBITOR DETAILS** | | | | Exhibitor Name: | | | | | | | | | | | | | Telephone: | | | | | | | Fax: | | | | | | | |
| Stand No: | | | | | Company Address to be Invoiced: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contact on Site: | | | | | | Telephone: | | | | | | | | | | | | | | Email: | | | | | | | | | | | |

|  |
| --- |
| **STAND CLEANING ORDER FORM**  **CAROLE NASH CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

The stand cleaning service provides for the cleaning of all carpets, the dusting of surfaces, the removal of litter such as coffee cups and the emptying of ashtrays before the Exhibition opens and each night thereafter.

Passageways and communal areas are cleaned by the Organisers.

## CHARGES FOR THE DURATION OF THE EXHIBITION

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** | | |  | | | | | | | **Stand No:** | | |  | |  | |
| **Trading Name:** | | |  | | | | | |  | | | | | | | |
| **Contact Name:** | |  | | | **Email:** | | | |  | | | | | | | |
| **Tel:** | |  | | | **Mob:** | | | | |  | | | | | | |
| **Please tick size of stand in box provided**: | | | | |
|  | Stands up to 6 sq. m | | | €25.00 |  |  | | Stands up to 45 sq. m | | | | €60.00 | | | | | |
|  | Stands up to 10 sq. m | | | €29.00 |  |  | | Stands up to 52 sq. m | | | | €70.00 | | | | | |
|  | Stands up to 20 sq. m | | | €39.00 |  |  | | Stands up to 70 sq. m | | | | €90.00 | | | | | |
|  |  | | |  |  |  | | Larger Stands | | | | €1.00 per sq. m. | | | | | |
|  | | | | | | | **Sub Total** | | | | € | | |  | |  |
|  | | | | | | | **VAT@ 23%** | | | | € | | |  | |  |
|  | | | | | | | **Total** | | | | € | | |  | |  |

**Orders must be accompanied by full payment and invoices will be issued on receipt of payment.**

Cheques should be made payable to SDL Exhibitions Ltd.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name on Credit/Debit Card | |  | Expiry Date | |  |  | |
| Card No |  | | Security Code | |  | |  |
| Signed |  | | Date: |  | |  | |
|  | | | | | | | |

**PLEASE COMPLETE THIS FORM AND RETURN IMMEDIATELY TO:**

**Email:** [**ruta@sdlexpo.com**](mailto:ruta@sdlexpo.com)

**SDL Exhibitions Ltd., 18 Main Street, Rathfarnham, Dublin 14.**

**Fax:+353 (0)1 490 8934**

|  |
| --- |
| **Wireless Broadband/Temporary Telephone Lines**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Free Wi-Fi at RDS**  RDS offers a **Free Wi-Fi** service for all visitors and exhibitors using the RDS-FREEWIFI network. This service offers a limited bandwidth with speeds of up to 5MB up and down and will allow users to browse the internet, check emails and use social media applications such as Facebook, Twitter etc. Access to the service requires a simple acceptance of terms and conditions of use. This free service is unsupported. | | | | | | | |
| **Ablecom Ltd** | | | | | | | |
| **Company Name:** | |  | | | **Stand No:** |  |  |
| **Contact Name:** | |  | |  | | | |
| **Address:** | |  | | | | | |
| **Tel:** |  | | **Mob:** |  | | | |
| **Email:** |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | **Cost** | | **No Required** | | | **Sub Total** | **Vat @ 23%** | | | **Total incl VAT** |
|  | | | |  | |  |  |  |  |  |  |  |  |
|  | | | |  | |  |  |  |  |  |  |  |  |
| **Broadband (cabled connection to stand)** | | | | €450.00 | |  |  |  |  |  |  |  |  |
| **Analogue line ( phone, credit card )** | | | | €250.00 | |  |  |  |  |  |  |  |  |
| **Total cost** | | | |  | |  |  |  |  |  |  |  |  |
| Ethernet is 10/100 standard RJ 45 plug. Network card not provided. | | | | | | | | | | | | |  |
| Where Broadband is required for more than 1 PC please phone to discuss. | | | | | | | | | | | | |  |
| Customer has responsibility to ensure computer is network compliant & virus free. | | | | | | | | | | | | | |
| Bookings should be made 2 weeks in advance and are subject to availability. | | | | | | | | | | | | |  |
| Payment must be made prior to installation either by Credit Card or Cheque made payable to Ablecom Ltd | | | | | | | | | | | | | |
| Call charges; analogue line, will be invoiced after event & are calculated at basic rate. | | | | | | | | | | | | | |
| Ablecom Ltd wishes to advise users that inappropriate use of these facilities may result in withdrawal, civil and criminal penalties. | | | | | | | | | | | | | |
| While every effort is made to provide continuity of service during the show, in the event of service not being | | | | | | | | | | | | | |
| available, the limit of our liability will be equal to the amount paid. | | | | | | | | | |  | | |  |
|  |  |  |  | |  | | | |  |  | | |  |
| **Signed** |  |  |  | |  | | | |  |  | | |  |
| If you have any special requests, please include on this form. | | | | | | | | | | | | | |

**Orders must be accompanied by full payment.**

Cheques should be made payable to Ablecom Ltd.

### **PLEASE COMPLETE THIS FORM AND RETURN WITH FULL PAYMENT TO:**

Unit C2, Nutgrove Office Park, Rathfarnham, Dublin 14

TTel +353 1 2963738, Fax+ 353 1 2963738, Email: [carla@ablecom.ie](mailto:carla@ablecom.ie)

|  |
| --- |
| **WATER CONNECTION ORDER FORM**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

**PLUMBING SERVICES PROVIDED COST QUANTITY AMOUNT**

Water & Waste Supply €185.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_\_

Water Supply Only €170.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_\_

Additional Water & Waste Supply € 95.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_\_

Additional Water Supply € 85.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_\_

Hire of Single Sink € 65.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_\_

Hire of Double Sink € 75.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_\_

Supply & Fit Undersink Water Heater (see note below) € 95.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_\_

Supply & Fit Auto Pump for Waste (see note below) € 95.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_

Hire of Portable Hand Wash Sink € 115.00 \_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_

*NOTE: When ordering an Undersink Water Heater or a Pump for Waste, a separate electrical socket should be ordered.*

SUB-TOTAL: €\_\_\_\_\_\_\_\_\_

VAT @ 23%: €\_\_\_\_\_\_\_\_\_

**TOTAL:**  €\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** | |  | | | **Stand No:** |  |  |
| **Trading Name:** | |  | |  | | | |
| **Contact Name:** |  | | **Email:** |  | | | |
| **Tel:** |  | | **Mob:** | |  | | |

**Orders must be accompanied by full payment.**

**Bank: Bank of Ireland, Bray, Co. Wicklow, Ireland.**

**Account Name: A N O’ Neill Ltd. IBAN: IE78BOFI90103654768007**

**BIC/Swift Code: BOFIIE2D Account No. 54768007 Sort Code 90 10 36**

### **PLEASE COMPLETE THIS FORM AND EMAIL TO:**

E: [anoneill@gmail.com](mailto:anoneill@gmail.com)

T: +353 (0)1 276 7873 F: +353 (0)1 276 7873 M: 087 257 2077

|  |
| --- |
| **TAX & COMPLIANCE INFORMATION**  **CAROLE NASH IRISH MOTORBIKE & SCOOTER SHOW 2019** |

###### VAT LIABILITY FOR NON-IRISH EXHIBITORS

Exhibitors whose business are resident outside the State and who are not registered with the Irish Revenue Commissioners for VAT will be required to pay VAT on the goods they sell off their stand at the show, directly to the VAT officer, who may call to their stand at the exhibition.

Orders taken and invoiced subsequently from outside the State are not affected.

Should you wish to clarify the position regarding VAT on imported goods please contact:

**Office of the Inspector of Taxes**

**City Centre**

**14/15 O Connell Street, Dublin 1**

**Tel: +353 (0)1 865 5000 Web:** [www.revenue.ie](http://www.revenue.ie)

## CHARGES FOR MUSIC COPYRIGHT

# IMRO, the Irish Music Copyright Organisation, visit every exhibition and will charge exhibitors for music played on their

stands either directly from cassettes, CD’s or records or as part of promotional videos. For further information please

contact:

**IMRO**

Copyright House, Pembroke Row, Lower Baggot Street, Dublin 2

Tel: +353 (0)1 661 4844 Fax: +353 (0)1 676 3125

E-Mail: [info@imro.ie](mailto:info@imro.ie) Web: [www.imro.ie](http://www.imro.ie)

###### WASTE ELECTRICAL & ELECTRONIC EQUIPMENT

**(WEEE)**

All exhibitors selling and/or advertising electrical and electronic equipment (EEE) undertake to comply with the **Waste Electrical and Electronic Equipment** (WEEE) Regulations SI 340 of 2005.

Note: Your stand maybe inspected for compliance with the **WEEE Regulations** by the relevant regulatory authority. Further information on your obligations may be found may be found at [www.epa.ie](http://www.epa.ie/) or by Lo Call 1890 33 55 99.

Full Details for what is require can be found [HERE](http://www.epa.ie/pubs/advice/waste/weee/weeeandbatteriesretailerguidanceleaflet.html)

## FIRE & SAFETY

On your arrival at your stand in the exhibition area please note where the nearest fire fighting equipment is located.

It is essential that all exhibitors and their contractors and agents be familiar with the current fire regulations regarding construction, furnishings and fittings for stands in the exhibition area.

We would alert those exhibitors who have purpose built stands – particularly those outside Ireland – of the very strict nature of the fire regulations within Ireland. Fire certificates will be required for any stand dressing materials.

All waste, refuse and packaging materials must be removed from the exhibition area. Please contact the organisers with regard to storage of any materials/stock.

**PLEASE NOTE! PARKING ON THE EMERGENCY ACCESS ROUTE IS PROHIBITED**